



Tutorial Letter 101/0/2018

Language Proficiency LPENGPN

Year module

Department of Language Education, Arts and
Culture

This tutorial letter contains important information
about your module.

BARCODE

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Dear Student

1 INTRODUCTION

You must complete two assignments for this module.

Assignment 01 and 02 are compulsory.

Assignment 01: Information regarding teaching practice.
The closing date is 18 May 2018

Unique number: 879355

PLEASE NOTE:

You must submit the information on subject and learning area didactics if you are registered for:

- PGCE: PTEAC1X (Subject Didactics) and PTEAC2Y (Learning Area Didactics)
- BEd: TPR100C (Subject Didactics) and TPR200F (Learning Area Didactics).

However, if you are registered for only one of the teaching practice modules, you only submit the relevant form.

Assignment 02: The oral language test.
The closing date is 10 August 2018.

Unique Numbers: 846136

You must obtain 50% for Assignment 02 to pass it.

Assignment 02 is your portfolio.

Post your assignments to:

Assignments
University of South Africa
PO Box 392
UNISA
0003

Examination period

Marks for both assignments count directly towards your final mark.

- Assignment 01 counts 20% towards your final mark.
- Assignment 02 counts 80% towards your final mark.

2 ORAL LANGUAGE TEST

2.1 At the end of the teaching practice period, each student must complete the following test:

An oral test in the ***practical language module*** for which he/she has registered. Particular attention must be given to the student's language proficiency and ability to use the language (Language of Teaching and Learning - LOLT) technically and as a medium of instruction.

You do not require any study material for this module. It is merely an oral language test.

The oral language test must be administered by two examiners. It can be either the headmaster and deputy headmaster (or the senior subject teacher) or the head master and a teacher which is assigned by him or her.

(100)

2.2 In one typed page, give an account of your teaching practice experience (positive and / or negative) during your oral assessment test conducted by your mentor or the principal.

Font size: 12

Spacing: 1.5

Handwritten: 1.5 pages

(20)

[120]

Students that we exempted from the teaching practice must still do the oral language test.

3 MARK SHEET FOR ORAL LANGUAGE TEST

The headmaster must complete a mark sheet, which contains the final mark for the oral language test. The criteria provided on the mark sheet should be used when assessment is done. This mark sheet appears at the end of this tutorial letter. This mark sheet must be placed in an assignment cover and must be sent to the Department: Assignments.

4 COMMUNICATING WITH THE UNIVERSITY

4.1 By letter

Please address all correspondence to:

The Registrar (Academics)

University of South Africa

PO Box 392

UNISA

0003

You may enclose more than one letter in an envelope, but do not address enquiries to different departments (e.g. Despatch, the library, and another administrative department) in the same letter. This will undoubtedly cause a delay in the replies to your enquiries. Please write a separate letter to each department and mark each letter clearly for attention of the department concerned.

Letters to lecturers should not be enclosed together with assignments.

Always write your student number and the study-unit code at the top of your letter.

Department contact details

Mr Joel Maphosa (administrative officer)
012 429 3783
maphojm@unisa.ac.za

Ms Zandile Majeke (administrative officer)
012 429 4146
majekz@unisa.ac.za

4.2 By telephone

The lecturer responsible for this module is:

Dr DM Mampuru
AJH Building 6-117
Email: mampudm@unisa.ac.za
Telephone number: 012 429 8072

All queries that are not purely administrative by nature, **but** are **about the content of this module** should be directed to me. Please have your study material with you when contacting me.

Email and telephone numbers are included above but you might also want to write to us. Letters should be sent to:

Dr DM Mampuru
Module:LPENGPN
Department of Language Education, Arts and Culture
PO Box 392
UNISA
0003

Telephone enquiries about administrative matters should be addressed to the relevant section. Consult the brochure, *Study @ Unisa*.

5 FREQUENTLY ASKED QUESTIONS

Study @ Unisa brochure contains an A-Z guide of the most relevant study information.

6 CONCLUSION

You must be registered for this module together with a teaching practice module

I hope that you will enjoy this module and I wish you success with your studies.

Kind regards

Dr DM Mampuru

MODULE COORDINATOR: DEPARTMENT OF LANGUAGE EDUCATION, ARTS AND CULTURE

7 FORMS TO BE COMPLETED

The forms are on the pages that follow.



COLLEGE OF EDUCATION
Department of Language Education, Arts and Culture PO Box 392, UNISA, 0003

Dear Principal/Supervisory Teacher

We would like to thank you for allowing our students the opportunity to complete their teaching practice at your school.

As part of their teaching practice, students have to undergo an oral language test in the language of the practical module for which they are registered. Please identify a suitable senior person to administer this test so that the oral mark can be allocated for the student's language proficiency. We suggest that the oral language test be undertaken towards the end of the teaching practice period. More than one teacher can be involved in the process together with the appointed teacher so that a more representative mark can be allocated.

Since the success of this language test will determine the student's language endorsement, we have included a range of criteria to help you assess the student. The criteria have been quantified by means of a scale so that a final mark out of a 100 can be allocated.

Please feel free to contact me if you experience any problems in conducting this test.

Regards

Dr DM Mampuru

Module coordinator: Department of Language Education, Arts and Culture

ASSIGNMENT 02 : Closing date: 10 August 2018
Unique Numbers: 846136

ORAL LANGUAGE TEST

PLEASE COMPLETE THE FOLLOWING:

LANGUAGE: (e.g. English)

STUDENT: Mr/Ms

Student number

Course BEd or PGCE (Senior Phase and FET)

Period at school: From

To:

SCHOOL

Postal address

Assess the student's oral proficiency according to the criteria below and allocate a mark to each category. A key to the mark allocation is given below:

10-9	8-7	6-5	4-3	2-0
Excellent	Good	Average	Poor	Very poor

Please complete the following by allocating a mark. Use the criteria that are provided:

CRITERIA	MARK
1. Pronunciation	
2. Articulation	
3. Clarity	
4. Audibility	
5. Grammar and grammatical construction	
6. Fluency	
7. Vocabulary	
8. Explanatory skills	
9. Logical argumentation	
10. Communicative skills	
Total	

EXAMINER: Mr / Ms / Dr

Capacity

Highest qualification

Signature

OFFICIAL SCHOOL STAMP

