

Tutorial Letter 201/1/2018

Teaching Literacy to Adults

ABT1517

Semester 1

Department of Adult Basic Education and Youth Development

IMPORTANT INFORMATION:
This tutorial letter contains feedback on assignments
and examination guidelines

BAR CODE

Dear Student

Once again, welcome to the course **Teaching Literacy to Adults, ABT1517**. I hope you have enjoyed the module and now preparing yourself to write the examinations. This tutorial letter is divided into two sections. In the first section we provide general feedback on assignment 01 and guidelines for assignment 02 of Semester 1 of 2018. There are many different ways of responding to the questions, but you should find it helpful to compare the sample answers with your own answers. Section B consists of the guidelines you need to use to prepare for the coming examination.

Just a reminder: Assignments are an essential part of your learning for this module. As you do the assignment, study the reading texts, consult other sources, discuss with fellow students or tutors (We encourage you to participate in online discussion fora using **myUnisa** [<http://my.unisa.ac.za>]) and do research. Take the activities given in the study guide with the seriousness they deserve as they will help you to build up towards what you have to present for your assignments and examinations. For the students are registered for tutorial sessions, tutors may set additional tasks and give feedback on the tasks given.

Lecturer	Departmental Secretary
<p data-bbox="220 1032 544 1066">Dr. Geoffrey Tshephe</p> <p data-bbox="209 1106 639 1140">Tel Number: +27 12 481 2975</p> <p data-bbox="197 1180 639 1214">Fax Number :+27 12 484 1059</p> <p data-bbox="236 1254 528 1288">Sunny Side Campus</p> <p data-bbox="288 1328 448 1361">Building 10</p> <p data-bbox="277 1402 459 1435">Office 01-07</p> <p data-bbox="225 1476 536 1509">tshepgp@unisa.ac.za</p>	<p data-bbox="804 1032 1158 1066">Ms. Phumza Malangeni</p> <p data-bbox="762 1106 1198 1140">Tel Number: +27 12 484 1118</p> <p data-bbox="762 1180 1198 1214">Fax Number: +27 12 484 1059</p> <p data-bbox="836 1254 1126 1288">Sunny Side Campus</p> <p data-bbox="900 1328 1059 1361">Building 10</p> <p data-bbox="888 1402 1082 1435">Office 01-046</p> <p data-bbox="831 1476 1134 1509">malanp@unisa.ac.za</p>

SECTION A**1. ASSIGNMENT 01****(Multiple Choice) Unique Number 692404**

Here are the answers to **Assignment 01**. Please compare your answers to those provided below. For you to learn from the exercise, try to think carefully about the rationale behind each choice of answer. Work on why each option is correct, and not just which option is correct. If you need help contact your tutor or the lecturer on the telephone number above

Question	Answer
1	4
2	3
3	3
4	2
5	1
6	3
7	3
8	1
9	1
10	2
11	4
12	1
13	3
14	4
15	2
16	4
17	4
18	4
19	2
20	1

[20]

2. ASSIGNMENT 02

(Essay) Unique Number 813508

Question 1

“Assessment means to measure something by collection information which will be used for some purpose”. [50]

Based on the above-mentioned definition, you are required to:

1.1 Discuss any four purposes of assessment

1.2 Analyse four principles of assessment. (50)

Guidelines

Introduction

It must be brief and capture the attention of the reader. Introduction can focus on the analysis of the topic and also on the importance of assessment in teaching and learning as well as what you are going to discuss in the question.

Assessment should be defined and explained (5)

The body of your essay

1.1 Choose any four purposes of Assessment and explain them. (20)

Some of the purposes of assessment are:

- To measure specific capabilities (knowledge, skills and values)
- To measure generic competencies (problem solving, learning in groups, citizenship, etc.).
- To measure potential
- To measure on the job potential
- To enable learners to progress in their pathway
- To select people for jobs or for further education
- To recognise prior learning experiences
- To place learners at the appropriate level of learning

Any four of the above-mentioned can be discussed.

1.2 Analyse any four of the principles of assessment thoroughly. Some of the principles (20)

Principle 1 - Assessment should be valid

Validity ensures that assessment tasks and associated criteria effectively measure student attainment of the intended learning outcomes at the appropriate level.

Principle 2 - Assessment should be reliable and consistent

There is a need for assessment to be reliable and this requires clear and consistent processes for the setting, marking, grading and moderation of assignments.

Principle 3 - Information about assessment should be explicit, accessible and transparent

Clear, accurate, consistent and timely information on assessment tasks and procedures should be made available to students, staff and other external assessors or examiners.

Principle 4 - Assessment should be inclusive and equitable

As far as is possible without compromising academic standards, inclusive and equitable assessment should ensure that tasks and procedures do not disadvantage any group or individual.

Principle 5 - Assessment should be an integral part of programme design and should relate directly to the programme aims and learning outcomes

Assessment tasks should primarily reflect the nature of the discipline or subject but should also ensure that students have the opportunity to develop a range of generic skills and capabilities.

Principle 6 - The amount of assessed work should be manageable

The scheduling of assignments and the amount of assessed work required should provide a reliable and valid profile of achievement without overloading staff or students.

Principle 7 - Formative and summative assessment should be included in each programme

Formative and summative assessment should be incorporated into programmes to ensure that the purposes of assessment are adequately addressed. Many programmes may also wish to include diagnostic assessment.

Principle 8 - Timely feedback that promotes learning and facilitates improvement should be an integral part of the assessment process

Students are entitled to feedback on submitted formative assessment tasks, and on summative tasks, where appropriate. The nature, extent and timing of feedback for each assessment task should be made clear to students in advance.

Principle 9 - Staff development policy and strategy should include assessment

All those involved in the assessment of students must be competent to undertake their roles and responsibilities.

Conclusion

Summarise your assignment in a paragraph.

(5)

Question 2

There are two main approaches to teaching reading to ABET and new learners. In an essay, discuss the two approaches and give examples of how they can be used to teach reading for new learners. (25)

Guidelines**Introduction**

- It must be brief and capture the attention of the reader. Introduction can focus on the analysis of the topic and also on the importance of reading for adult learners as well as what you are going to discuss in the question. Explain the importance of reading for adult learners in brief. (5)

Body

Your discussion should include the following; (each approach is awarded 5 marks the other 5 marks for mentioning the two approaches and briefly explaining them)

- Identify and discuss the two main approaches to teaching reading and explain each briefly.
- Briefly explain the differences between the two approaches
- Now discuss how you can use the approaches to teach reading in an ABET class with relevant examples. (15)

Conclusion

Conclusion must bring together all the key issues discussed in the essay. It must reflect your understanding of the whole discussion. (5)

Question 3

“ABET learners come to the learning environment with different experiences and learning challenges”.

In an essay, discuss how you can assess them correctly so that you can place them at their appropriate classes and grades. (25)

Guidelines**Introduction**

It must be brief and capture the attention of the reader. Introduction can focus on the analysis of the topic and also on the importance of reading for adult learners as well as what you are going to discuss in the question. Indicate the importance of assessment for placement. (5)

Body

In your discussion, consider the following;

- what literacy skills they already have
- what physical or other problems will give them difficulty
- what their needs and aspirations are

Show how you are going to collect information from the adult learner and discuss the use of the following instruments;

- Interviews and screening
- placement test (15)

Conclusion

Conclusion must bring together all the key issues discussed in the essay. It must reflect your understanding of the whole discussion. (5)

SECTION B: GUIDELINES FOR THE EXAMINATION PREPARATION EXAM TECHNIQUES

Answers must meet the requirements of the question. Although we do not require you to show your planning, **you need to think carefully about the precise wording of the question.** Questions and instructions are often complex, and need to be answered step by step. For multiple questions try to compare alternatives given and select the best answer that is most appropriate to the question. You will be tested partly on your ability to comprehend and give best answers to specific questions.

On essay writing, you are advised to pay special attention to your **paragraphs**. Essays should include:

Introduction

It must give a general overview of the question and be interesting and address the topic). Highlight the main points which you will discuss in your essay.

Body of essay

This should be divided into paragraphs. Each paragraph should discuss one main idea. You are also advised to use connecting words to make your essay flow. Do not leave your ideas hanging but provide examples to support your arguments.

Conclusion

Summarise your essay by highlighting the main ideas of your essay.

If you need to do some rough work, use the back pages of your answer book and rule a line through them to enable us to note that they are not part of the work. However, be sure that you have enough time to finish all the answers that we must mark. Plan your time carefully to ensure that you respond to all questions you are instructed to answer. You should however not rush so much that you do not use all of the time available to you.

EXAMINATION PAPER

The examination paper may contain similar questions to those you may have written for your assignments. You should consider answering simpler questions first and then move to more challenging ones later. The feedback above should be used as part of your exam preparations. Kindly note that this is **not a scope** but guidelines for your examination preparations. We hope this will benefit you in your studies.

Kind Regards

Tshephe GP and ABET Team

©

UNISA