

FAC1503 – Script of Video with general information about the upcoming examination

The purpose of this video is to give you a general overview of the upcoming examination.

I am Miss van Niekerk, one of the lecturers for FAC1503. The other lecturers for this module are Mrs Nkome, who is the module leader, and Mr Maraisane.

You will be required to write a two-hour examination for the module FAC1503. The examination may consist of a combination of multiple-choice questions, calculations and long questions, or it may only consist of long questions.

You will be allowed to use a non-programmable pocket calculator. The official calculator policy of Unisa is provided in TL101 for your information.

The examination paper will be a **fill-in examination paper**, meaning that the questions must be answered **in your examination paper on the pages provided**. You therefore, do not have to draw your own columns, tables, ledger accounts etc. as required in the previous examination papers.

If there is not sufficient space in the columns, tables, ledger accounts etc. you may use the **additional answers sheets pages, provided at the back of the examination paper**. Please ensure that you **indicate clearly which question the answer relates to**.

You can refer to the May/June 2018's examination paper 1 and 2, available on myUnisa under "official study material", to see how the examination question paper would be structured.

The previous examination papers are also available on myUnisa. **However, please note that a new syllabus has been introduced for FAC1503 from 2018**. The previous examination papers will therefore, contain questions that are **no longer relevant in the current syllabus**. Please ensure therefore, that you use the study guide as guidance, regarding relevant topics when attempting previous examination or other questions.

It is very important to manage your time in the examination. Use the suggested timetable provided on the front page of your examination paper, as your guide. Rather attempt all the questions.

When answering a question, always read the **"REQUIRED" section first**, before reading through all the information. In this way, you will know immediately what information is needed, to answer the question. If you read the question in its entirety, without knowing what is required, you will have to read all the information again and thereby waste precious time in this manner.

Ensure that you have received all the relevant tutorial letters, and that you are aware of all the announcements that have been uploaded on myUnisa. The tutorial letters are available on myUnisa under "Official study material".

Please report any examination problems, such as deferment of your examination, if you could not write the FAC1503 examination etc. directly to the Examination department. We as lecturers can unfortunately **NOT**, assist you with this.

If you need any further assistance, do not hesitate to contact us via e-mail at, FAC1503@unisa.ac.za or telephonically, at (012) 429 4192.

I hope you find this information helpful.

Good luck with the examination!