INS1502  (481652) October/November 2016

DEVELOPING INFORMATION SKILLS FOR LIFELONG LEARNING

Duration 2 Hours 100 Marks

EXAMINERS
FIRST MRS L TIEMENSMA
SECOND MRS JJ KNOETZE

Closed book examination

This examination question paper remains the property of the University of South Africa and may not be removed from the examination venue

This paper consists of 9 pages. It is available in English only

BOTH SECTION A AND SECTION B ARE COMPULSORY. ANSWER ALL THE QUESTIONS IN THESE TWO SECTIONS.

[Please turn over]
SECTION A

Answer ALL the questions on a mark reading sheet. Include the unique paper number above on the mark reading sheet.
Each question counts 2 marks.
Choose the correct options.

QUESTION 1

If you type "psych" into a database search, what types of search results would you likely get?

1. Articles that focus on psychometrics
2. Articles written by psychologists
3. Articles that contain terms such as psychology, psychopaths, psychedelic

QUESTION 2

Dick, A L 2002 South Africa's information industry and Mbeki's African Renaissance

The reference above is a bibliographic citation for a

1. Personal interview
2. Journal article
3. Book chapter

QUESTION 3

Which word or concept in the following topic gives you instructions as to what to do in the task?

"In an essay of 1200 words, explain why South Africa needs more social workers to play a role in combatting AIDS in the rural areas in particular"

1. social workers
2. AIDS
3. explain

[Please turn over]
QUESTION 4

An assignment requires that you write an academic essay. Using the list 1-6 below, identify one correct answer that demonstrates the sequence for the general format for an academic essay.

1. Definitions
2. Introduction
3. Conclusion
4. List of sources
5. Headings and subheadings

1 2, 1, 5, 4, 3
2 5, 2, 1, 4, 3
3 2, 1, 5, 3, 4

QUESTION 5

You are required to locate peer-reviewed articles on a topic that was assigned to you. Where would you find this information?

1. Magazines
2. Journals
3. Newspapers

QUESTION 6

Which of the following concepts makes it legally wrong to reproduce a substantial portion of the works of another person without permission?

1. Copyright
2. Freedom of information
3. Intellectual freedom

QUESTION 7

A bibliography is

1. A list of countries
2. A list of information sources
3. Someone’s life story

QUESTION 8

[Please turn over]
A newsgroup on the Internet provides

1. Online discussion forums
2. Daily news via the www
3. News fact files

QUESTION 9

Intellectual property, copyright and plagiarism refer to the

1. ethical use of information
2. South African Act of Access to Information
3. application of academic writing skills

QUESTION 10

Which would be the best information source to use to find information on the latest research on the AIDS epidemic?

1. Journal
2. Magazine
3. Book

QUESTION 11

To find a book in the library on the life of Nelson Mandela, you would look:

1. In the library catalogue
2. In a biographical dictionary
3. In a periodical index

QUESTION 12

The index of a book ..

1. lists citations in alphabetical order
2. is only found in hard cover printed books
3. indicates which subjects are covered

QUESTION 13

A library research strategy is

1. A list of books on specific topics
2. A plan of action that gives direction to your research
3. A handout explaining how to get books from other libraries

[Please turn over]
QUESTION 14

Marlene Burger wrote a book in 2010. The title of the book is "Bibliographic style and reference techniques". It was published by the University of South Africa in Pretoria. Which option indicates the correct way to cite this book in a list of references?

1 Burger, M 2010 *Bibliographic style and reference techniques*. Pretoria University of South Africa
2 Marlene Burger "Bibliographic style and reference techniques" 2010 Pretoria University of South Africa
3 *Bibliographic style and reference techniques* By Marlene Burger (2010) University of South Africa. Pretoria

QUESTION 15

A work plan refers to.

1 developing an outline from which to work
2 the rules and regulations when writing an essay
3 writing up information in order to explain it

QUESTION 16

Which of the following is a reference source that could be used to start an information task?

1 Database
2 Dictionary
3 Library catalogue

QUESTION 17

You are required to compile a list of sources. Using the list 1-6 below, identify one correct answer that demonstrates the correct sequence for the list of sources.

1 Morgan JC, Farrar B and Owens I 2009 Documenting diversity among working LIS graduates *Library Trends* 58(2), 192–214
3 Bird E. 2012 Role Call *School Library Journal*, July, 18–22
4 McInroy M. 1990. Regrets? I've had but few – since I left librarianship *Australian Academic & Research Libraries* 21(1), 23–32
6 Bishop K and Janczak S 2007 *Recruiting the next generation of school* Boston Pearson

[Please turn over]
1. 3, 6, 4, 1, 2, 5  
2. 6, 3, 4, 1, 5, 2  
3. 3, 6, 4, 1, 5, 2  

QUESTION 18

The two main activities involved in retrieving information are:

1. locating relevant sources; and selecting the information  
2. visiting an academic library, and using the catalogue  
3. reading prescribed books; and writing an essay  

QUESTION 19

A periodical index is used to:

1. find journal articles  
2. find magazine articles  
3. find newspaper articles  

QUESTION 20

Use the following Dewey call numbers to answer this question

1. 670 7302 MORR  
2. 671 LANS  
3. 671.35 SCHU  
4. 677 STIR  

A book with the call number 671 33 ROSS would be placed:

1. Between 1 and 2  
2. Between 2 and 3  
3. Between 3 and 4  

QUESTION 21

An example of grey literature is:

1. magazines  
2. booklets  
3. newspapers  

[Please turn over]
QUESTION 22

Google is

1. a research database
2. an internet search engine
3. an online catalogue

QUESTION 23

A reference source that provides useful facts and statistics is called a/an

1. periodical
2. glossary
3. almanac

QUESTION 24

Which type of reference source will you use to answer the following query?

What is the meaning of the French word “Fraternité”?

1. Translating dictionary
2. Subject dictionary
3. General language dictionary

QUESTION 25

The Dewey Decimal Classification system divides knowledge

4. chronologically
5. by subject
6. numerically

QUESTION 26

Look at the following URL and indicate what the co. stands for:

http://www.investec.co.za

4. committee
5. company
6. commercial

[Please turn over]
QUESTION 27

You are searching for information on the following commercial banks Nedbank, Absa, and FNB. What would you type into a database search to find the longest list of relevant sources for your topic?

1. Nedbank OR Absa OR FNB
2. Nedbank AND Absa AND FNB
3. Nedbank NOT Absa NOT FNB

QUESTION 28

The OPAC at the UNISA Library is a/an .

1. system designed by Dewey to control knowledge
2. system for classifying information sources according to subjects
3. online system for finding information sources in a specific library

QUESTION 29

Government documents concerned with government policies are called

1. Green and white papers
2. Bills and acts
3. Parliamentary documents

QUESTION 30

I can expect to find geographical information in a/an

1. Directory
2. Atlas
3. Dictionary

SUB TOTAL: [30x2=60]
SECTION B

Answer ALL SIX QUESTIONS in this section by writing the answers in the examination book.

1. Discuss why it is important to evaluate information on websites and describe various evaluation criteria that should be used to evaluate information on a website. (10)

2. Why is a Conclusion an important part of an academic essay? (4)

3. To be information literate, you need to be capable of doing several things with information. Discuss what these skills should enable you to do. (10)

4. Why is it important to acknowledge someone else's ideas in your academic essay? What is this process called? (6)

5. There are various kinds of dictionaries. Discuss ONE in depth. (4)

6. Discuss the three logical Boolean operators and give examples of each. (6)

SUB TOTAL: [40]

TOTAL: 100
**PART 1 (GENERAL/ALGEMEEN): DEEL 1**

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**PART 2 (ANSWERS/ANTWOORD): DEEL 2**

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**BELANGRIJK**

1. GEbruik slegs n'1 blad om hierdie blad te voltooi!
2. Merk as voldoe 
3. Kontroleer dat u voorletters en van reg ingevol is
4. Vul u Studentenommer van links na regs in
5. Kontroleer dat u die korrekste Studentenommer verstrekte het
6. Maak seker dat n'1 alternatief per vraag gemaar is
7. Moenie nie

**SPECIMEN ONLY**