INS1502 (499938) October/November 2017

DEVELOPING INFORMATION SKILLS FOR LIFELONG LEARNING

Duration 2 Hours 100 Marks

EXAMINERS
FIRST MRS N WESSELS
SECOND MRS JJ KNOETZE

Closed book examination

This examination question paper remains the property of the University of South Africa and may not be removed from the examination venue.

This paper consists of 8 pages plus instructions for the completion of a mark reading sheet.

BOTH SECTION A AND SECTION B ARE COMPULSORY. ANSWER ALL THE QUESTIONS IN THESE TWO SECTIONS.

[TURN OVER]
SECTION A

Answer ALL the questions on a mark reading sheet. Include the unique paper number on the mark reading sheet.

Each question counts 2 marks.

Choose the most correct answer.

**QUESTION 1**

Which statement is correct of an information task?

1. Only tasks requiring the use of the internet are information tasks
2. Information tasks are tasks given at Unisa only
3. Information tasks require planning, finding and organising

**QUESTION 2**

Which statement describes lifelong learning best? Lifelong learning

1. ends with a university education degree
2. is associated with the development of the information society
3. regards information sources as important to solve information problems

**QUESTION 3**

Information literacy skills refer to

1. reading and writing skills
2. commodities
3. effective use of information

**QUESTION 4**

The main purpose of a work plan is to

1. write the correct definitions as required
2. provide a framework for an academic task
3. identify and locate library sources for a list of sources

**QUESTION 5**

Which words in the following topic give you instructions as to what to do in an information task?

"List ten reasons for World War I. Discuss the role played by the assassination of Archduke Franz Ferdinand in Sarajevo on 28th June 1914"

1. Ten reasons, Discuss WWI
2. World War I, Archduke Franz Ferdinand

[TURN OVER]
3. List; Discuss

**QUESTION 6**

The main purpose of a library catalogue is to .

1. identify and locate library sources
2. provide an OPAC facility for library users
3. provide labels with call numbers for book spines

**QUESTION 7**

Which option identifies the main topic of the information task described below?

The primary school that your child attends wants to start up a computer centre for the learners, but does not have the funds. You are one of a four-person parents’ committee which has been elected to investigate how this centre can become a reality.

1. computer centre, funds
2. primary school, parents
3. committee; computer centre

**QUESTION 8**

The Unisa Library can be defined as a ..

1. hybrid library
2. library without walls
3. virtual library

**QUESTION 9**

An Index to a printed source such as a text book is usually found

1. at the back of the title page
2. in the front of a book
3. at the back of a book

**QUESTION 10**

Which statement about the internet is correct?

1. Peer-reviewed information cannot be retrieved from the internet
2. Internet sources must be evaluated for reliability.
3. All sources on the internet contain biased information

**QUESTION 11**

A uniform resource locator is a/an .

1. Dewey number in a library catalogue
2. internet address

[TURN OVER]
3. search term used to find information on the internet

QUESTION 12

Which one of the following actions is included in the planning phase of an information task?

1. Writing an essay
2. Conducting a catalogue search
3. Interpretation of the topic

QUESTION 13

You need to get information on an event that took place yesterday. Where are you most likely to find information about the event?

1. Newspapers
2. Drum Magazine
3. Encyclopedias

QUESTION 14

Which concept is defined by this statement?

"A written reference to a specific information source."

1. A search engine
2. Entry in a bibliography
3. A quotation in the prescribed book

QUESTION 15

Which of the following best identifies a publication that is issued periodically, usually weekly or monthly, and contains articles, stories, photographs and advertisements?

1. Magazine
2. Journal
3. Trade journal

QUESTION 16

Veli Jiyane and Bosire Onyancha wrote an article in volume 76, number 1 of the journal South African Journal of Library and Information Science, which was published in 2010. The article is found on pages 11 to 23, and is called "Information literacy instruction in academic libraries and LIS schools in institutions of higher education in South Africa". Which option indicates the correct way to cite this article in a list of references?

1. Veli Jiyane & Bosire Onyancha (2010) Information literacy instruction in academic libraries and LIS schools in institutions of higher education in South Africa. SAJLIS 76(1) 11-23
2. Jiyane, GV & Onyancha, OB 2010 Information literacy instruction in academic libraries and LIS schools in institutions of higher education in South Africa. SAJLIS 76(1).11-23

[TURN OVER]
3 Jiyane, GV and Onyancha, OB 2010 SAJLIS volume 76, number 1, pp11-23
Information literacy instruction in academic libraries and LIS schools in institutions of higher education in South Africa

QUESTION 17

To find materials on the shelf in the library, you need the

1. DDC number
2. Registration number
3. Call number

QUESTION 18

To locate a biography of William Shakespeare in the library or a database, you perform which search?

1. Author Shakespeare
2. Title Shakespeare
3. Subject Shakespeare

QUESTION 19

Which is an example of a geographical source?

1. World Atlas
2. Bibliography
3. Geometry

QUESTION 20

Which reference source will you consult to answer the following question?

“Which country hosted the 2014 FIFA World Cup?”

1. almanac
2. explanatory dictionary
3. yellow pages

QUESTION 21

Which is the correct numerical order of call numbers on a shelf?

1. 491.13 PLA, 491.02 PRA, 492 041 PLA, 492 13 PLA
2. 491.02 PRA, 491 13 PLA; 492 041 PLA, 492 13 PLA
3. 491 13 PLA, 491 02 PRA, 492 13 PLA, 492 041 PLA

QUESTION 22

Which of the following is a Boolean operator used to narrow a search?

1. OR

[TURN OVER]
2  AND
3  MINUS

QUESTION 23

Google Scholar is a ..

1  search engine
2  browser
3  academic database

QUESTION 24

An article abstract is

1  The full text of an article
2  Information about where the article can be found
3  A summary of an article

QUESTION 25

The … is included in the citation of a journal article

1  place of publication
2  pages
3  date accessed

QUESTION 26

The purpose of an introduction in an essay is to

1  provide definitions of the keywords used
2  indicate the various types of sources used
3  give background on the topic

QUESTION 27

Indicate the incorrect statement

1. Subheadings need to be included in a table of contents
2. I should use the heading “body” for the middle part of my essay
3. I have to include the study guide in my list of sources in an essay assignment

QUESTION 28

At Unisa we prefer to use . English language spelling conventions

1. British
2  American
3  Afncan

[TURN OVER]
QUESTION 29

Which of the following word searches would give you sources most directly related to *information literacy*?

1. Information AND literacy
2. Information OR literacy
3. Information NOT literacy

QUESTION 30

Plagiarism is

1. Including other people’s ideas in your paper
2. Directly quoting a source instead of using your own words
3. Using someone’s ideas in your paper, but not acknowledging the source

**SUB TOTAL: [30x2=60]**
SECTION B

Answer ALL SIX QUESTIONS in this section by writing the answers in the examination book

1. Discuss the relevance of a work plan with specific reference to academic writing (10)

2. What are the five questions that you should ask yourself when evaluating a website? Motivate each question (10)

3. Analyse the following URL. Indicate whether you regard it as a potential source of relevant information or not, and the reasons why: http://www.dhet.gov.za/ (7)

4. Write notes on the purpose and function of references in an academic assignment (5)

5. Write notes on one reference source of your choice (4)

6. Explain the difference between an Introduction and Conclusion when writing an academic essay (4)

SECTION B: SUB TOTAL = 40

TOTAL: 100
MARK READING SHEET INSTRUCTIONS

Your mark reading sheet is marked by computer and should therefore be filled in thoroughly and correctly

USE ONLY AN HB PENCIL TO COMPLETE YOUR MARK READING SHEET

PLEASE DO NOT FOLD OR DAMAGE YOUR MARK READING SHEET

Consult the illustration of a mark reading sheet on the reverse of this page and follow the instructions step by step when working on your sheet

Instruction numbers 1 to 10 refer to spaces on your mark reading sheet which you should fill in as follows

1 Write your paper code in these eight squares, for instance

P S Y 1 0 0 - X

2 The paper number pertains only to first-level courses consisting of two papers

WRITE 0 1 for the first paper and 0 2 for the second. If only one paper, then leave blank

3 Fill in your initials and surname

4 Fill in the date of the examination

5 Fill in the name of the examination centre

6 WRITE the digits of your student number HORIZONTALLY (from left to right). Begin by filling in the first digit of your student number in the first square on the left, then fill in the other digits, each one in a separate square

7 In each vertical column mark the digit that corresponds to the digit in your student number as follows [-]

8 WRITE your unique paper number HORIZONTALLY

NB Your unique paper number appears at the top of your examination paper and consists only of digits (e.g. 403326)

9 In each vertical column mark the digit that corresponds to the digit number in your unique paper number as follows [-]

10 Question numbers 1 to 140 indicate corresponding question numbers in your examination paper. The five spaces with digits 1 to 5 next to each question number indicate an alternative answer to each question. The spaces of which the number correspond to the answer you have chosen for each question and should be marked as follows [-]

♦ For official use by the invigilator. Do not fill in any information here