

MRL2601

(479379)

May/June 2018
Mei/Junie 2018**Entrepreneurial Law
Ondernemingsreg**Duration 2 Hours
Tydsduur 2 Uur80 Marks
80 Punte**EXAMINERS / EKSAMINATORE :**FIRST / EERSTE MR/MNR V MADLELA
SECOND / TWEEDE DR PM LEHLOENYA**Closed book examination.
Toeboekeksamen.****This examination question paper remains the property of the University of South Africa and may not be removed from the examination venue.****Hierdie eksamenvraestel bly die eiendom van die Universiteit van Suid-Afrika en mag nie uit die eksamenlokaal verwyder word nie.****INSTRUCTIONS:/ INSTRUKSIES:**

1. This paper consists of 27 pages and you have to answer *ALL* the questions.
Hierdie vraestel bestaan uit 27 bladsye en u moet *AL* die vrae beantwoord.
2. The paper is divided into 2 sections.
SECTION A consists of 3 questions (with subdivisions) and has to be completed in the space provided on the examination paper itself.
SECTION B consists of 10 multiple choice questions counting 2 marks each. The answers to the multiple choice questions have to be filled in on the *mark reading sheet* provided to you as well as on the fill in exam paper in the block provided under each question.
Die vraestel is in 2 afdelings verdeel.
***AFDELING A* bestaan uit 3 vrae (met onderafdelings) en antwoorde moet in die spasie wat op die eksamenvraestel self verskaf word, ingevul word.**
***AFDELING B* bestaan uit of 10 meerkeuse vrae wat elk 2 punte tel. Die antwoorde op die meerkeuse vrae moet op die *merkleesblad* wat aan u voorsien is, sowel as op die eksamenvraestel in die blok onder elke vraag ingevul word.**
3. At the end of the examination you have to hand in both the examination paper as well as the mark reading sheet containing your answers to the multiple choice questions.
Na afloop van die eksamen moet u beide die eksamenvraestel sowel as die merkleesblad wat u antwoorde op die meerkeuse vrae bevat, inhandig.

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1.2 Explain whether or not Old Castle (Pty) Ltd can list its shares on the Johannesburg Stock Exchange Ltd. (2)

1.2 **Verduidelik of Old Castle (Edms) Bpk sy aandele op die Johannesburgse Effektebeurs Bpk kan noteer of nie.** (2)

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1 3 Mbali and Sasha want to incorporate a company through which they will carry on a real estate business. They wish to buy residential stands for development and resale. Before their company is incorporated, Mbali and Sasha learn that The ProperT Development Bank is selling new stands and residential land in a highly sought after area at discounted prices. They are concerned that if they wait until after the registration of their company, they stand to miss out on these lucrative contracts that they can enter into with The ProperT Development Bank.

1.3 **Mbali en Sasha wil 'n maatskappy inkorporeer om as 'n eiendomsagentskap te bedryf. Hulle beoog om residensiële erwe aan te koop en te ontwikkel vir herverkoopsdoeleindes. Voor die maatskappy geïnkorporeer is, verneem Mbali en Sasha dat The ProperT Development Bank nuwe erwe en residensiële grond in 'n gesogde area verkoop teen 'n winskoopprys. Hulle is bekommerd dat hulle sal uitmis op die geleentheid om hierdie aanloklike kontrakte met The ProperT Bank aan te gaan as hulle sou wag tot na die registrasie hul maatskappy.**

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TOTAL/ TOTAAL: 20

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2.2 You are approached by Victoria, a newly appointed director of The Hyde (Pty) Ltd for legal advice. She has heard that the Companies Act 71 of 2008 has increased the potential liability of company directors. As a director, she is concerned that she can be held liable for non-compliance with the provisions of the Companies Act 71 of 2008 through various remedies.

With reference to the relevant sections of the Companies Act 71 of 2008, identify the remedies that can be used against directors who have abused their positions. (5)

2.2 U word vir regsadvies genader deur 'n nuut aangestelde direkteur van The Hyde (Edms) Bpk, Victoria. Sy het gehoor dat die potensiële aanspreeklikheid van maatskappydirekteurs kragtens die Maatskappywet 71 van 2008 vermeerder het. As direkteur is sy besorgd dat sy weens nie-nakoming van die vereistes van die Maatskappywet 71 van 2008 by wyse van verskeie regsmiddele aanspreeklikheid mag opdoen.

Identifiseer, met verwysing na toepaslike bepalings in die Maatskappywet 71 van 2008, watter remedies beskikbaar is teen direkteure wat hul posisies misbruik het. (5)

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- 2.3 Chisa Ltd issued partly paid up shares to its shareholders. The issue price was R100 per share. The shareholders have only paid R75 for each share issued. As a result, the shareholders still owe the company R25 per share issued. However, the company wants to write off the outstanding part of the issue price, i.e. the R25 per share owed to it by each shareholder.
- 2.3 **Chisa Bpk het gedeeltelik opbetaalde aandele aan sy aandeelhouders uitgereik. Die uitreikingsprys was R100 per aandeel. Die aandeelhouders het slegs R75 per uitgereikte aandeel betaal. Gevolglik skuld die aandeelhouders die maatskappy steeds R25 per uitgereikte aandeel. Die maatskappy beoog egter om die uitstaande gedeelte van die uitreikingsprys, synde die R25 per aandeel wat deur elke aandeelhouer verskuldig is, af te skryf.**
- 2.3.1 What is the term used in the Companies Act 71 of 2008 to describe the transaction proposed in this scenario? (1)
- 2.3.1 **Wat is die begrip wat in die Maatskappywet 71 van 2008 gebruik word om die voorgestelde transaksie in hierdie feitestel te beskryf?** (1)

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[BLAAI OM]

2.4 Clause 9.2 of the Memorandum of Incorporation of Tea Garden (Pty) Ltd provides that, in the event that a shareholder will be represented by proxy at a meeting, the form appointing the proxy must be deposited at the company's registered office no later than 48 hours before the scheduled time of the general meeting, failing which the proxy will be invalid

With reference to the provisions of the Companies Act 71 of 2008 and relevant case law advise the shareholders of Tea Garden (Pty) Ltd whether Clause 9 2 is valid (4)

2.4 Klousule 9.2 van Tea Garden (Edms) Bpk se Akte van Oprigting bepaal dat, indien 'n aandeelhouer deur 'n gevolmagtigde by 'n vergadering verteenwoordig gaan word, die aanstellingsvorm by die maatskappy se geregistreerde kantoor ingedien moet word nie minder as 48 uur voor die geskeduleerde tyd vir die algemene vergadering nie, anders sal die volmag ongeldig wees.

Adviseer Tea Garden (Edms) Bpk se aandeelhouers met verwysing na die bepalings van die Maatskappywet 71 van 2008 en toepaslike regspraak of klousule 9.2 geldig is al dan nie. (4)

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TOTAL/ TOTAAL: 20

[TURN OVER]
[BLAAI OM]

QUESTION 3/ VRAAG 3

3.1 Wit Deep Ltd, a company that was incorporated 30 days ago, has not yet appointed a company secretary. Mothibi, the chairman of the board of directors, has been approached by Corporate Services (Pty) Ltd which has offered to provide corporate secretarial and administrative services to Wit Deep Ltd. Advise Mothibi in regard to the following:

3.1 Wit Deep Bpk, 'n maatskappy wat 30 dae gelede geïnkorporeer is, het nog nie 'n maatskappysekretaris aangestel nie. Die voorsitter van die direksie, Mothibi, is deur Corporate Services (Edms) Bpk genader wat aangebied het om aan Wit Deep Bpk sekretariële en administratiewe dienste te lewer. Adviseer Mothibi rakende die volgende:

3.1.1 When and by whom must the first company secretary of Wit Deep Ltd be appointed?

(2)

3.1.1 Wanneer en deur wie moet Wit Deep Bpk se eerste maatskappysekretaris aangestel word?

(2)

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3.1.2 What requirements must Corporate Services (Pty) Ltd meet for it to be appointed as company secretary of Wit Deep Ltd?

(3)

3.1.2 Aan watter vereistes moet Corporate Services (Edms) Bpk voldoen om as maatskappysekretaris van Wit Deep Bpk aangestel te mag word?

(3)

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3.2 1 In what circumstances would Wit Deep Ltd be required to appoint a Social and Ethics Committee in terms of the Companies Act 71 of 2008? (2)

3.2.1 In watter omstandighede sou daar kragtens die Maatskappywet 71 van 2008 van Wit Deep Bpk vereis word om 'n Maatskaplike- en Etiëkkomitee aan te stel? (2)

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3 3.1 The law regulating South African companies and close corporations is codified completely in the Companies Act 71 of 2008 (2)

3.3.1 Die reg wat Suid-Afrikaanse maatskappye en beslote korporasies reguleer is in geheel in die Maatskappywet 71 van 2008 gekodifiseer. (2)

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3 3.2 Profit companies are obliged to include in their Memorandum of Incorporation a statement indicating what their principal business is This serves as a restriction on their capacity. (2)

3.3.2 Maatskappye met 'n winsoogmerk word verplig om in hul Akte van Oprigting te bepaal wat hul hoofbesigheid is. Dit dien as 'n beperking op hul vermoëns. (2)

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3 3.3 A change in membership in a close corporation or a company does not influence the continued existence of the enterprise (2)

3.3.3 'n Verandering in 'n beslote korporasie of 'n maatskappy se lidmaatskap beïnvloed nie die onderneming se voortgesette voortbestaan nie. (2)

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[BLAAI OM]

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3.3 4 A member of a close corporation will be liable for a breach of his or her duty of care and skill irrespective of whether or not the corporation suffered a financial loss. (2)

3.3.4 'n Lid van 'n beslote korporasie sal aanspreeklik wees vir 'n verbreking van sy of haar verpligting om met sorg en vaardigheid op te tree, hetsy die korporasie 'n finansiële verlies gely het al dan nie. (2)

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TOTAL/ TOTAAL: [20]

TOTAL FOR SECTION A/ TOTAAL VIR AFDELING A: 60



[TURN OVER]
[BLAAI OM]

SECTION B/ AFDELING B**MULTIPLE CHOICE QUESTIONS****INSTRUCTIONS**

1. Answer all the questions by filling in the answers on the mark reading sheet provided as well as on the question paper in the block provided.
2. Use a soft pencil to complete the mark reading sheet
3. Please ensure that you fill in your student number on the mark reading sheet. All student numbers contain eight digits. In some instances this includes "0" at the beginning. You must also use the last pink block
- 4 Each correct answer earns two (2) marks No marks will be deducted for incorrect answers.

MEERKEUSE VRAE**INSTRUKSIES**

1. **Beantwoord al die vrae deur die antwoorde op die merkleesblad sowel as in die blok wat voorsien word op die vraestel, in te vul.**
2. **Gebruik 'n sagte potlood om die merkleesblad in te vul.**
3. **Maak asb. seker dat u u studentnommer op die merkleesblad invul. Alle studentennommers bevat agt syfers. In sommige gevalle sluit dit 'n "0" aan die begin in. U moet ook die laaste pienk blokkie gebruik.**
4. **Elke korrekte antwoord verdien twee (2) punte by. Geen punte sal vir verkeerde antwoorde afgetrek word nie.**

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QUESTION 1

Choose the **INCORRECT** statement pertaining to the implications of the principle of separate legal personality

- (1) The estate of a company is assessed apart from the estates of its shareholders
- (2) Where a company is wronged, the company itself must seek redress
- (3) The branches or divisions of a company have their own separate legal existence.
- (4) Companies are bearers of rights and duties in terms of the Constitution of the Republic of South Africa, 1996. (2)

VRAAG 1

Kies die **VERKEERDE** stelling rakende die gevolge van die beginsel van afsonderlike regs persoonlikheid:

- (1) 'n Maatskappy se boedel word apart van die boedels van sy aandeelhouders geassesseer.
- (2) Indien 'n maatskappy verontreg word moet die maatskappy self aksie instel.
- (3) Die takke en afdelings van 'n maatskappy beskik oor hul eie afsonderlike regs persoonlikheid.
- (4) Maatskappye is ingevolge die Grondwet van die Republiek van Suid-Afrika, 1996 die draers van regte en verpligtinge. (2)

ANSWER: (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



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QUESTION 2

The following case provides an explanation of the different types of authority that a director representing a company can possibly have:

- (1) *Makate v Vodacom (Pty) Ltd* 2016 (4) SA 121 (CC)
- (2) *Feni v Gxothiwe & another* 2014 (1) SA 594 (ECG)
- (3) *Grancy Property (Pty) Ltd v Manala & others* 2015 (3) SA 313 (SCA)
- (4) *Venalex (Pty) Ltd v Vighraha Property CC & others* 2015 (2) All SA 645 (KZD).

(2)

VRAAG 2

Die volgende saak bevat 'n verduideliking van die verskillende tipes volmag waaroor 'n direkteur wat 'n maatskappy verteenwoordig moontlik mag beskik:

- (1) *Makate v Vodacom (Edms) Bpk* 2016 (4) SA 121 (KH).
- (2) *Feni v Gxothiwe & 'n ander* 2014 (1) SA 594 (ECG).
- (3) *Grancy Property (Edms) Bpk v Manala & andere* 2015 (3) SA 313 (HHA).
- (4) *Venalex (Pty) Ltd v Vighraha Property BK & andere* 2015 (2) All SA 645 (KZD).

(2)

ANSWER (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



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QUESTION 3

Choose the **INCORRECT** statement regarding the requirements that must be met before third parties dealing with a ring-fenced company would be required to acquaint themselves with the restrictive conditions applicable to such a company:

- (1) There must be a restriction in the company's Memorandum of Incorporation.
 - (2) The company's name must be followed by "RF".
 - (3) A prohibition against amendment must be included in the Memorandum of Incorporation.
 - (4) The Notice of Incorporation can be silent on the issue of the company's capacity.
- (2)

VRAAG 3

Kies die **VERKEERDE** stelling rakende die vereistes waaraan voldoen moet word voordat derde partye wat met 'n omheinde maatskappy sake doen hulself rakende die beperkende voorwaardes wat op so 'n maatskappy toepassing vind moet vergewis:

- (1) Daar moet 'n beperking in die maatskappy se Akte van Oprigting wees.
 - (2) Daar moet "RF" na die maatskappy se naam geskryf wees.
 - (3) Daar moet 'n verbod wees teen wysiging in die Akte van Oprigting.
 - (4) Daar hoef niks in die Kennisgewing van Oprigting vermeld te wees oor die kwessie van die maatskappy se vermoë nie.
- (2)

ANSWER: (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



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QUESTION 4

Which one of the following is NOT a characteristic of a non-profit company?

- (1) It has members and not shareholders.
 - (2) It must be formed by at least three persons, its first directors.
 - (3) Its objects must relate to social activities, public benefits, cultural activities or group interests.
 - (4) Upon liquidation, its income and assets must be distributed to its incorporators or members.
- (2)

VRAAG 4

Watter een van die volgende is NIE 'n eienskap van 'n maatskappy sonder 'n winsoorgmerk nie?

- (1) Dit het lede nie aandeelhouders nie.
 - (2) Dit moet deur minstens drie persone, sy eerste direkteure, opgerig word.
 - (3) Sy doelwitte moet op sosiale aktiwiteite, publieke voordele, kulturele aktiwiteite of groepsbelange gemik wees.
 - (4) Sy inkomste en bates moet by likwidasië tussen die stigters of lede verdeel word.
- (2)

ANSWER (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



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QUESTION 5

Choose the CORRECT statement

The maximum number of members that EatsAmor CC may have is.

- (1) 5.
- (2) 10.
- (3) 50
- (4) No restriction is applicable (2)

VRAAG 5

Kies die KORREKTE stelling:

Die maksimum aantal lede wat EatsAmor BK mag hê is...

- (1) 5.
- (2) 10.
- (3) 50.
- (4) Daar is geen beperking nie. (2)

ANSWER. (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



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[BLAAI OM]

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QUESTION 6

Choose the INCORRECT statement:

- (1) If all the members of a close corporation have consented in writing, a close corporation may provide a loan to or security for a member
- (2) Someone who knowingly conducts the business of a close corporation in a reckless or fraudulent manner may be held liable for all the debts of the corporation
- (3) Certain smaller close corporations are exempted from financial reporting
- (4) Any provision in the association agreement that is inconsistent with the provisions of the Close Corporations Act 69 of 1984 will be void (2)

VRAAG 6

Kies die VERKEERDE stelling:

- (1) 'n Beslote korporasie mag 'n lening of sekuriteit aan 'n lid verskaf as al die lede van die beslote korporasie op skrif toegestem het daartoe.
- (2) Iemand wat wetende die besigheid van 'n beslote korporasie bedryf op 'n wyse wat roekeloos of bedrieglik is mag vir al die skulde van die korporasie aanspreeklik gehou word.
- (3) Sommige kleiner beslote korporasies word van finansiële verslagdoening vrygestel.
- (4) Enige bepaling in die samewerkingsooreenkoms wat met die bepalinge in die Wet op Beslote Korporasies 69 van 1984 strydig is, sal ongeldig wees. (2)

ANSWER: (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



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QUESTION 7

The only constitutive document required for registration of a close corporation is the

- (1) Memorandum of Incorporation
- (2) association agreement
- (3) founding statement.
- (4) Notice of Incorporation (2)

VRAAG 7

Die enigste stigtingsdokument wat vereis word vir die registrasie van 'n beslote korporasie is die:

- (1) Akte van Oprigting.
- (2) samewerkingsooreenkoms.
- (3) stigtingsverklaring.
- (4) Kennisgewing van Inkorporasie. (2)

ANSWER· (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



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QUESTION 8

Choose the **CORRECT** statement

In the following circumstances, a resolution by the board of directors to issue shares must be approved by a special resolution of the shareholders.

- (1) where the shares are issued in the exercise of pre-emptive rights
- (2) where the voting power of the shares will exceed 30% of the voting power of that class of shares immediately before the issue.
- (3) where the shares are issued in pursuance of an employee share scheme.
- (4) where the shares are issued in terms of an underwriting agreement. (2)

VRAAG 8

Kies die **KORREKTE** stelling:

Wanneer die direksie besluit om aandele uit te reik moet in die volgende omstandighede, moet die besluit ook deur 'n spesiale besluit van aandeelhouers goedgekeur word:

- (1) Indien die aandele in die uitoefening van voorkoopsregte op aandele uitgereik is.
- (2) Indien die stemregte verbonde aan die aandele onmiddellik voor die uitreiking 30% van die stemregte van daardie klas aandele oorskry.
- (3) Indien die aandele ter nakoming van 'n werknemer aandeeskema uitgereik word.
- (4) Indien die aandele kragtens 'n onderskrywingsooreenkoms uitgereik word. (2)

ANSWER: (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



[TURN OVER]
[BLAAI OM]

QUESTION 9

Choose the CORRECT statement.

- (1) The Companies Act 71 of 2008 requires that when a public company issues new shares, they must be offered to existing shareholders first, pro-rata to their current shareholdings.
- (2) A distinction is drawn between executive and non-executive directors in the Companies Act 71 of 2008.
- (3) The Companies Act 71 of 2008 places a restriction on the number of shareholders in a private company.
- (4) Debenture holders may in terms of the Companies Act 71 of 2008 attend and vote at general meetings and appoint directors. (2)

VRAAG 9

Kies die KORREKTE stelling:

- (1) Die Maatskappywet 71 van 2008 vereis dat wanneer 'n openbare maatskappy nuwe aandele uitreik, hulle eers aan bestaande aandeelhouders aangebied moet word in verhouding met hul bestaande aandeelhouding.
- (2) Daar word in die Maatskappywet 71 van 2008 onderskei tussen uitvoerende en nie-uitvoerende direkteurs.
- (3) Daar word 'n beperking gestel op die aantal aandeelhouders van 'n privaat maatskappy kragtens die Maatskappywet 71 van 2008.
- (4) Skuldbriefhouers mag ingevolge die Maatskappywet 71 van 2008 algemene vergaderings bywoon, daar stem en direkteure aanstel. (2)

ANSWER: (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

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QUESTION 10

Choose the **CORRECT** statement regarding the rotation requirement for auditors in section 92 of the Companies Act 71 of 2008

- (1) The same individual may not serve as the auditor of a company for more than five consecutive financial years
- (2) The company must report on the auditor's tenure as well as information regarding the auditor's rotation
- (3) If an individual served as an auditor for two consecutive years and then resigned, he or she may not be appointed as that company's auditor again before five years have passed
- (4) The same audit firm may not serve as the auditor of a company for more than ten consecutive financial years. (2)

VRAAG 10

Kies die **KORREKTE** stelling rakende die rotasievereiste van ouditeure in artikel 92 van die Maatskappywet 71 van 2008:

- (1) Dieselfde individu mag nie vir langer as vyf opeenvolgende finansiële jare as die maatskappy se ouditeur dien nie.
- (2) Die maatskappy moet verslagdoen rakende die ouditeur se aanstellingstermyn en inligting verskaf rakende die ouditeur se rotasie.
- (3) Indien 'n individu vir twee agtereenvolgende jaar as 'n ouditeur opgetree het en daarna bedank het, mag hy of sy nie weer as die maatskappy se ouditeur aangestel word voor vyf jaar verloop het nie.
- (4) Dieselfde auditfirma mag nie vir langer as tien agtereenvolgende finansiële jare as die ouditeur van 'n maatskappy dien nie. (2)

ANSWER (PLEASE FILL IN IN PENCIL ON THE MARK READING SHEET AS WELL)

ANTWOORD: (VUL ASB OOK IN POTLOOD OP DIE MERKLEESBLAD IN)



TOTAL FOR SECTION B/ TOTAAL VIR AFDELING B: 20

TOTAL/ TOTAAL: 80

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MARK READING SHEET INSTRUCTIONS

Your mark reading sheet is marked by computer and should therefore be filled in thoroughly and correctly

USE ONLY AN HB PENCIL TO COMPLETE YOUR MARK READING SHEET

PLEASE DO NOT FOLD OR DAMAGE YOUR MARK READING SHEET

Consult the illustration of a mark reading sheet on the reverse of this page and follow the instructions step by step when working on your sheet

Instruction numbers ① to ⑩ refer to spaces on your mark reading sheet which you should fill in as follows

- ① Write your paper code in these eight squares, for instance

P	S	Y	1	0	0	-	X
---	---	---	---	---	---	---	---

- ② The paper number pertains only to first-level courses consisting of two papers

WRITE

0	1
---	---

 for the first paper and

0	2
---	---

 for the second. If only one paper, then leave blank

- ③ Fill in your initials and surname
- ④ Fill in the date of the examination
- ⑤ Fill in the name of the examination centre
- ⑥ WRITE the digits of your student number HORIZONTALLY (from left to right). Begin by filling in the first digit of your student number in the first square on the left, then fill in the other digits, each one in a separate square
- ⑦ In each vertical column mark the digit that corresponds to the digit in your student number as follows [-]
- ⑧ WRITE your unique paper number HORIZONTALLY
NB Your unique paper number appears at the top of your examination paper and consists only of digits (e.g. 403326)
- ⑨ In each vertical column mark the digit that corresponds to the digit number in your unique paper number as follows [-]
- ⑩ Question numbers 1 to 140 indicate corresponding question numbers in your examination paper. The five spaces with digits 1 to 5 next to each question number indicate an alternative answer to each question. The spaces of which the number correspond to the answer you have chosen for each question and should be marked as follows [-]
- ◆ For official use by the invigilator. Do not fill in any information here

